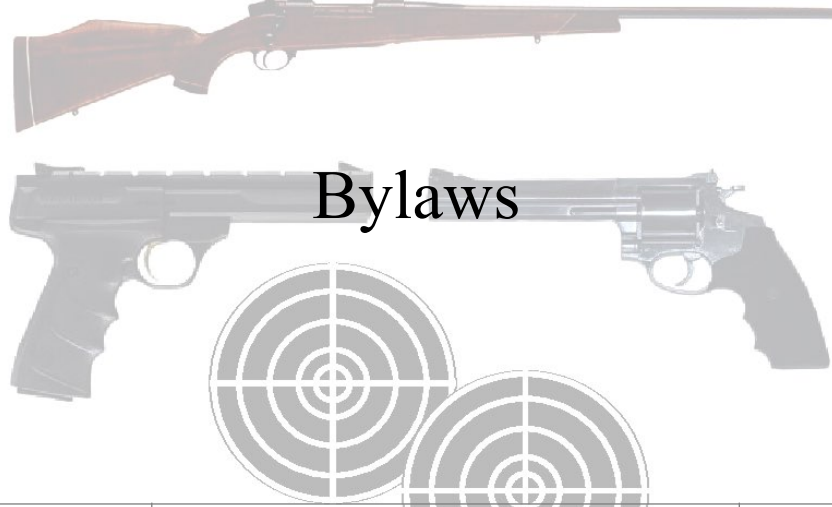




Canning Club

One Club, Many Disciplines



Bylaws

Date	Revision	Description	Committee Approval
28/09/2017	A	Draft Issued for review.	
07/11/2017	B	Revisions in red text for review.	
11/11/2017	0	Issued for use.	Committee Approved.
12/02/2018	1	Point 9, page 9, revised.	Committee Approved.
19/11/2018	2	Point 10 & 12, page 6, revised.	Committee Approved.
09/03/2019	3	Clause 6, page 4, Clause 25, Point 7 page 9, revised.	Committee Approved.
08/06/2019	4	Clauses 13, 14 & 15 included/revised.	Committee Approved.
10/08/2019	5	Clauses 12 & 14 included/revised.	Committee Approved.
08/02/2020	6	Clauses 15 & 25 revised.	Committee Approved.

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1. Definitions

Butts

The physical barrier erected to the rear of the target area to prevent unrestricted travel of projectiles.

Cease fire

All firing is to cease immediately.

Clear

A firearm has been inspected and declared safe.

Firing line

The line from which live firing will occur.

Live fire

The actual discharge of a firearm.

Malfunction

Failure to function properly.

Misfire

Failure to fire.

Qualified

A competent person who has been approved by the Canning Club Committee or recognised authority as being able to perform an activity.

Range Officer

A qualified person who runs a shooting range.

Safety Area

A designated area for the cleaning & maintenance of a firearm.

Safety Officer

A person designated to assist the Range Officer.

Fire

Permission to commence firing.

Show Clear

Present an unloaded firearm for inspection.

Side Wall

The sides of each range to prevent the unintended travel of projectiles.

Unload

Remove all ammunition and magazines from a firearm.

Visitor

A person who is not a financial member of the Canning Club.

2. Scope

These Bylaws apply to all operations of the Canning Club (Inc.).

3. Authority

These Bylaws are granted authority by the Canning Club's Constitution and maintained by the Committee.

These Bylaws are developed with reference to the constitution. The Bylaws shall not modify, nullify or override any portion of the Canning Club's Constitution.

4. Annual Review

These Bylaws shall be reviewed at least once a year by the Canning Club Committee.

5. Modifications to Bylaws

These Bylaws may be modified by a majority vote of the Canning Club Committee.

Any financial Canning Club Member may request a modification or addition to the Bylaws. Requests shall be made to the Canning Club Committee in writing by the proposing financial member.

Decisions made by the committee to amend the current Bylaws or introduce a new Bylaw, shall be posted in the Bylaws prior to the following committee meeting and shall be published in the next club newsletter for the information of the membership.

6. Membership (No H Class Firearm Licence)

Juniors (under 18) shall be accompanied by a Parent/Court Appointed Guardian or an adult identified by letter of permission from a parent or court appointed guardian at all times

A person(s) wishing to become a member of the Canning Club shall:

- Visit the Canning Club's Webpage (<http://www.canningclub.com.au/new-members/>) and complete the available new member's form or visit the Canning Club.
- Provide photo ID.
- Provide a Police Clearance or a current Western Australian Firearms Licence.
- Collect a New Member Booklet, Membership Application Form, Statutory Declaration and Statement of Understanding.
- Complete the Membership Application Form, Statutory Declaration and Statement of Understanding.
- Pay a Nomination Fee of \$50.00
- Complete 4 air pistol shoots.
- Complete Safety Procedures.
- Complete Safety Induction.
- Complete an introductory shoot.
- Complete at least 4 live fire matches on official club match days.

When the above has been satisfactorily completed, membership to the Canning Club shall be reviewed by the Canning Club Committee at the next committee meeting.

If membership is granted, a new member shall:

- Pay pro rata balance of Membership.
- Commence a probation period of 6 months.

At the end of the probation period, the Canning Club Committee shall consider the new member for full membership.

Once approved by the Canning Club Committee, the member may apply for their first Canning Club supported firearm.

6 months from the date of receiving a first Canning Club supported firearm, a member may apply for additional Canning Club supported firearms.

7. Membership (Category H Firearm Licence)

A person(s) holding a category H Firearm Licence wishing to become a member of the Canning Club shall:

- Visit the Canning Club's Webpage (<http://www.canningclub.com.au/new-members/>) and complete the available new member's form or visit the Canning Club.
- Collect a New Member Booklet, Membership Application Form, Statutory Declaration and Statement of Understanding.
- Complete the Membership Application Form, Statutory Declaration and Statement of Understanding.
- Pay a Nomination Fee of \$50.00
- Complete Safety Induction.
- Complete an introductory shoot.

When the above has been satisfactorily completed, membership to the Canning Club shall be reviewed by the Canning Club Committee at the next committee meeting.

If membership is granted a new member shall:

- Pay pro rata balance of Membership.
- Commence a probation period of 6 months.

At the end of the probation period, the Canning Club Committee shall consider the new member for full membership.

Once approved by the Canning Club Committee, the member may apply for additional Canning Club supported firearms.

8. Membership Fees

Membership Fees shall be paid annually and are due by the 31st July.

9. Firearm Support.

Failure to meet any requirement for eligibility will disqualify a member from being approved for club support for a firearm.

The member must be a financial member of the Canning Club (Inc.).

A financial Canning Club member applying for firearm support shall apply, in writing, to the Canning Club Committee.

Upon approval by the Canning Club Committee for firearm support, the member shall complete a Form 1 and have it dually signed off by the Canning Club President or Secretary.

Under no circumstances is any person to remove incomplete copies of Form 1 paperwork (or facsimiles) from the club premises.

10. Compliance Requirements

To maintain Canning Club support of a firearm, a financial member shall complete a minimum number of matches per financial year, submitting a score for each completed match.

A financial member who is supported for a single discipline must participate **in that discipline** once every 8 weeks, which equals to 6 shoots per financial year.

A financial member who is supported for a long arm rifle must participate in one shoot per year.

A financial member who is supported for more than one discipline must participate **in each discipline** once every 12 weeks, which equals to 4 shoots per financial year for each discipline.

Members who are unable to meet the minimum requirement must advise the Canning Club Secretary in writing prior to becoming non-compliant.

A financial member's request for leave of absence is put to the committee and approved or rejected accordingly. Leave of absence may be approved for a period not exceeding six months at a time.

11. Safety Inductions

All prospective Canning Club Members must demonstrate safe handgun operational procedures to the satisfaction of the Air Pistol Captain or the Range Officer. Prospective Canning Club Members who do not hold a current H class (Handgun) WA Firearms license shall complete a minimum of 4 air pistol shoots.

Having successfully completed their 4 air pistol shoots, a prospective Canning Club Member who does not hold a current H class (Handgun) WA Firearms license must complete a Live Fire Safety Induction.

Having successfully completed their Live Fire Safety Induction, a prospective Canning Club Member who does not hold a current H class (Handgun) WA Firearms license must complete an Introductory Shoot.

Having successfully completed their Introductory Shoot, a prospective Canning Club Member shall complete a minimum of 4 supervised club matches in a handgun discipline, submitting a score for each completed match.

Having successfully completed their 4 supervised club matches in a handgun discipline, a prospective Canning Club Member's name shall be submitted to the Canning Club Committee for consideration to become a New Member and commence their 6-month probation period.

Upon approval of new membership, a New Member shall receive a copy of the Canning Club (Inc.) Constitution and a copy of the Canning Club (Inc) Bylaws.

12. Canning Club Members

All visitors and financial Canning Club Members attending the Canning Club are required to enter the club via the front door and complete and sign the attendance book **before** proceeding to any other area of the club (including the ranges).

Financial members shall display their membership card at all times. Visitors shall display a Visitor Badge.

In addition to signing the attendance book, any visitor who wishes to shoot on a range must complete a range attendance form in full and pay the range fee to a committee member. Such visitors may not attend a range unless they are under the direct supervision of a financial Canning Club Member.

13. Membership Fees

The Canning Club membership fees are:

- | | |
|--------------------------|----------|
| 1) Membership nomination | \$50.00 |
| 2) Annual membership | \$220.00 |
| 3) Family | \$300.00 |
| 4) Pensioner | \$100.00 |



14. Canning Club Committee Members

The club committee members shall be made up as follows and the committee numbers shall be limited to a minimum of 14 and a maximum of 21 persons.

- 1) President
- 2) Vice President
- 3) Secretary
- 4) Treasurer
- 5) Vice Secretary
- 6) Safety Officer
- 7) Armourer
- 8) Scorer
- 9) Canteen Manager
- 10) All Discipline Captains (making up a maximum total of 12 persons).
 - 10.1) Rifle (includes Bench Rest, Hunter Class, Fly, etc.)
 - 10.2) Mandar
 - 10.3) Field Pistol
 - 10.4) Black Power
 - 10.5) Single Action
 - 10.6) Revolver
 - 10.7) Action Match
 - 10.8) Practical Shooting
 - 10.9) Centre Fire
 - 10.10) Air Pistol
 - 10.11) Lever Action
 - 10.12) Steel Challenge

All nomination for committee positions must be in writing and forwarded to the Canning Club President, 10 days before the Annual General Meeting (AGM).

Nominees for club committee positions shall have their name and photograph posted on the club house notice boards 7 days prior to the AGM.

Any Canning Club member may nominate for a committee position provide they meet the condition of Clause 12 (4) in the Rules of Association and are not, nor likely to become a member of another similar Association's committee.

If a person holds, or in the future may hold a position on another similar Association's committee then that person becomes ineligible to sit on the Canning Club committee.

15. Bringing the Canning Club into Disrepute

Any financial Canning Club Member who brings the Canning Club into disrepute by their actions may have their membership suspended or withdrawn by the Canning Club Committee.

Only Canning Club Members that have been appointed by either the Canning Club President or the Canning Club Committee may represent in an official capacity, the Canning Club at any external association's meeting. The representative must report back to both the Canning Club President and the Committee, any deliberations and resolutions that he or she has participated in while representing the Canning Club. The representative shall also take direction from the Canning Club President and/or the Committee with regards to any actions arising from their attendance at the meeting of other external associations.

If the club representative does not follow the instructions or directions given to him or her by the President or Committee, this will be regarded as bringing the club into disrepute and their membership shall be either suspended or withdrawn (i.e. expulsion).

Any member under suspension or expulsion, who subsequently appeals the suspension or expulsion, shall not be permitted to attend the Canning Club's premises until the appeal process is completed.

Expelled members may not attend the Canning Club premises in either a social or competitive capacity.

Any person, not being a member, who is considered unsuitable or disruptive to the standards and/or in breach of the code of conduct, bylaws and/or rules of association of the Canning Club, may be served a notice which is not appealable, advising that they may not attend the Canning Club premises.

No financial Canning Club Member shall make a statement to any media that inappropriately references the Canning Club.

The taking of photographs or videoing of club members and/or visitors without their knowledge and consent, is strictly forbidden.

16. Keys

Keys to Canning Club are a privilege and shall be issued to financial Canning Club Members who have been a financial member for 12 months and are deemed eligible by the Canning Club Committee.

A refundable key deposit of \$50.00 will be collected from each financial Canning Club Member who receives a key.

17. Change of Address

Any change to contact information (address/phone number etc.) must be communicated to the Canning Club Secretary in writing, within 14 days.

18. Driving

The road into the Canning Club is a Gazetted Road and your speed is restricted to **50KPH**. Due to the prevalence of motorbikes, 4WD vehicles, wildlife and to maintain the condition of the road, the Canning Club recommends speeds below **50KPH**.

19. Alcohol

No alcohol is to be consumed on the premises by Canning Club Members or visitors (including those not intending to shoot) until after the commencement of the first match.

The Canning Club does not allow alcohol on the ranges during live firing.

20. Smoking

Smoking is prohibited in areas that are undercover unless designated as a "Smoking Area."

21. Busy Bees

Canning Club Members who fail to attend two (2) busy bees within one financial year shall be charged a Non-Attendance levy in addition to the following year's membership fees.

Junior members are exempt from this rule.

Family memberships will be counted as one membership.

22. Social Shoots

The Canning Club may host social shoots as a fundraising activity.

Any social shoot must be approved by the Canning Club Committee and range fees set on a case-by-case basis.

All social shoots shall be conducted by a qualified Range Officer and Safety Officers.

Upon completion of the social shoot, the reporting document and all monies collected shall be forwarded to the Canning Club Treasurer as soon as practicable.

23. Range Procedures

Canning Club shooting matches shall commence no later than the time designated on the Canning Club Calendar or as determined by the Range Officer (e.g. allowing for the setting up of the range).

The Range Officer (RO) may start a shooting match at an earlier time at their discretion (e.g. a detail is already full).

All shooting must cease at or before 9:00 pm.

RO's shall use the Canning Club's standard range commands and complete a RO Checklist.

The RO who is responsible for running the match shall wear a yellow Range Officer's vest.

Safety Officers shall wear an orange vest.

All prospective Canning Club Members shooting their 4 supervised shooting matches shall wear a blue vest.

The wearing of coloured vests is not mandatory for the single action discipline (or any discipline where the Range Officer and the Shooter is one on one) so long as the Range Officer, any prospective Canning Club Member and Safety Officers are easily identifiable.

24. Safety Areas

Firearms may be handled, cleaned or examined in designated safety areas.

No live Ammunition is permitted in a safety area at any time.

25. Holsters

Financial Canning Club Members shall not use a holster during a match without having successfully completed the appropriate holster qualification course.

All holsters shall comply with the requirements of the relevant discipline rulebook. If the relevant discipline rulebook provides no standard, the match discipline standard shall be applied.

Holstered Single Action revolvers that are being used during a single action shooting match or practice are exempt from the holster requirement of having the trigger guard covered.

Any financial Canning Club Member who uses a holster on the Canning Club premises must be prepared to produce documentation indicating their successful completion of an appropriate holster qualification course.

Holstered firearms shall not be worn in the club house.

26. Club Championship Matches

All financial Canning Club Members shall be eligible to compete in club championship matches.

27. Range Orders

All financial Canning Club Members and competent persons from other clubs participating in a shooting match shall comply with these orders to ensure maximum safety and efficiency during range use.

You must adhere to these Safety Orders at all times.

1. Treat all firearms as loaded.
2. Keep the muzzle pointed down range at all times.
3. Keep your finger off the trigger until engaging a target (on target on trigger, off target off trigger). Off trigger means outside of the trigger guard in the Canning Club.
4. Identify your own target.
5. Do not move forward of the firing line unless directed by the Range Officer and only after all firearms have been unloaded and shown clear.
6. Do not bend down to pick up anything you have dropped, raise your support hand and request assistance from a Safety Officer.
7. Eye and Ear protection and enclosed footwear shall be worn. Rifle shooters shall wear ear protection but do not have to wear eye protection if shooting with closed bolt or lever action rifles, with or without telescopic sights.
8. Magazines/Speed Loaders/Moon Clips may be charged before attending the firing line but shall not be loaded into a firearm.
9. A person shall not load a firearm unless directed by the Range Officer. All firearms are to remain unloaded until you are on the firing line and have been given the command to load and make ready.
10. Directions and instructions given by the Range Officer shall be obeyed at all times. Failure by any person to carry out instructions or directions will render that person or persons liable to expulsion from the range.
11. Safety breaches shall be reported immediately to the Range Officer who shall complete an Incident form.
12. Safety is everybody's responsibility. Anybody, either on the line or observing can call the command CEASE FIRE, at which time all shooters shall stop and await further instructions from the Range Officer.

28. Additional Range Requirements

1. All red flags to be displayed prior to any live firing.
2. Persons with a firearm shall ensure that the firearm and any ammunition is secure at all times.
3. Firearms shall not leave the Firing Line in a loaded condition.

4. Whilst participating in live firing and the firearm or ammunition is found to be malfunctioning or faulty, the shooter is to attempt to clear the malfunction and continue if safe, cease the activity and raise the support hand and indicate that assistance is required and wait for directions from the Range Officer.
5. During live firing where a pause or rest is taken or cease fire is ordered, all shooters shall remain at the firing line and hold their firearm pointed downrange and await further instructions.
6. Spectators shall remain at the rear of the firing line or as directed by the Range Officer and are not to distract shooters.
7. All mobile phones to be turned off or silenced whilst a match is in progress.
8. Steel targets are to be set no less than 10M from the firing line and no greater than 5M from the butts.
9. No jacketed ammunition is to be used on any range with steel targets or steel target frames.
10. Members are not to visit the range alone out of hours for shooting activities.
11. All club rules apply to members visiting the club out of hours.
12. On occasion, external providers make use of the range and the clubhouse, club members must not interfere with their operations.
13. The Range Officer shall suspend from shooting for the rest of the day anyone who, in their opinion, breaches any one of the Range Orders or Safety Instructions.

The Canning Club Committee may consider the incident and appropriate action may be taken against the offender (which can include expulsion from the club).